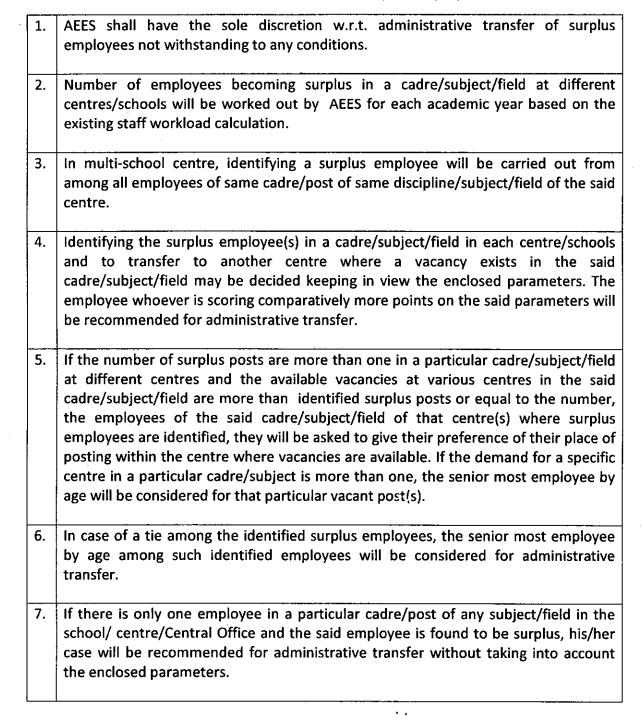
## ATOMIC ENERGY EDUCATION SOCIETY ANUSHAKTINAGAR, MUMBAI 400 094

## Guidelines for administrative transfer of surplus employees of AEES



SL. No	Parameters for recommending the administrative transfer of surplus employee			
1	Number of years the employee is working in the present centre irrespective of cadre/post/field:  For each completed year as on 31 <sup>st</sup> March <sup>®</sup> of the year in which transfer is anticipated i. Rural Centre			
2	Number of times the employee has been transferring on Administrative grounds:  i. Twice or more 0 point  ii. Once 3 Points  iii. No transfer 10 points	10 points		
3	Present place of posting of the spouse, if working in the same station where the employee is presently working:  Spouse is working in  i. AEES  0 point  ii. DAE units and Its PSU, autonomous bodies  1 point  iii. Central Govt./PSUs/ State Govt.  5 points  iv. Private/Not working  15 points	15 points		
4	If the child is in Class X/XII in the year <sup>®</sup> in which the transfer is anticipated Child studying in Points i. Class X/XII 0 point ii. No such commitment 10 points	10 points		
5	No of years remaining for superannuation from 31 <sup>st</sup> March <sup>®</sup> of the year in which transfer is anticipated:  Remaining Service Points i. Less than three years 0 points ii. More than three but less than five years 5 points iii. Five years or more 15 points	15 points		
6	Medical cases: List of Ailment those will be considered for award of points,  a) Cancer b) Paralytic Stroke c) Renal failure d) Coronary Artery Disease ** e) Thalassemia major f) Parkinson' Disease g) Motor Neuron Disease h) AIDS i) Any other ailment of severe/serious nature (to be recommended by the committee) i. Above said ailments(for self)	10 points		
	ii. Death of any family member# 3 points iii. Above said chronic diseases(for spouse/dependent) 5 points iv. None of the above 10 points			

	prece * De <sub>l</sub> availa	# Incident of death of spouse/own son/own daughter, if occurred in the immediat preceding two years (as on March 31 <sup>st®</sup> of the year in which transfer is anticipated) * <b>Dependent shall be a member of CHSS.</b> In the centres where CHSS facility is no available, the employee has to produce all documents of the dependent fulfilling the criteria stipulated by CHSS for extending the CHSS facility.				
	** The cases involving surgery approved by CHSS to correct, narrowing or blockage of one or more coronary arteries or valve replacements/ reconstructions shall be considered upto 3 years from the actual date of surgery and the points will be considered accordingly.  Cases involving non-surgical techniques/ Angioplasty will be considered for a period of one year from the date of procedures and the points will be considered accordingly.					
	Note CHSS DAE/					
7	APAR grading of last 5 years^			10 points		
	1	AR Grading	Point per year			
	i.	Outstanding	0.0 per year			
	ii.	Very Good	1.0 per year			
	iii.	Good	1.5 per year			
	iv.	Less than good	• •			
	^ e.g. for administrative transfer for the year 2022-23, the APAR grading from 2016-17 to 2020-21 will be considered					

Note: @ e.g. for the year 2022-23, the cut-off date shall be 31/03/2022